

PROJECT MEETING MINUTES

Project Group: Three Phase

Project Title: Excitation Control for Synch Generator

Meeting Objective: Status Updates, User Manual

Date: 02/10/15

Time: 5:30 PM

Location: GJL 218

Facilitator: Jacob Nelson

Minutes: Carlos E. Valdez

Preparation Requirements:

1. Please Bring: Logbooks, ABB User Manual

AGENDA ITEMS

1. Old Business:
 - a) Approve old meeting minutes.
 - b) Fred's Topics.
 - Add the room number for the design review invitation.
 - Figure out the tests that will be done to the exciter.
 - c) Discussion regarding purchasing updates.
 - They will ship the exciter March 9, and expected to arrive on March 12.
2. Discussion and possible action regarding User Manual sections.
 - Include wiring diagram.
3. Discussion regarding design review.
 - Understand all the protection features of the exciter for the design review.
4. Agenda items for next meeting.
 - Discuss the presentation topics for the design review
 - Talk with Mike West about RTDS
5. Schedule next meeting. Date: _____ Time: _____ Location: _____
6. Additional Comments:

7. Adjourn: Time _____

Meeting Attendees:

Minutes Approval:
