

		Fall Semester																
		September				October				November				December				
Week:		9/4	9/11	9/18	9/25	10/2	10/9	10/16	10/23	10/30	11/6	11/13	11/20	11/27	12/4	12/11	12/18	Comments
Event	Responsible																	
Instructor Meeting	Jerry, Drew, Tommy, Troy		x															Completed 9/8/2017
Client Phone Call	Jerry, Drew, Tommy, Troy			x														Completed 9/18/2017
Client Interview- Visit to Idaho Falls	Jerry, Drew, Tommy, Troy				x													Planned for 9/24-9/25
Transcript of client Interview sent to client	Drew				x													Completed 9/28
List of target specs sent to client	Troy				x													Completed 9/28
Logbook check 1	Jerry, Drew, Tommy, Troy					x												Completed 10/3
Subsystem assignments	Drew						x											Assignments for Tank, Pump, Filter, and integration
Snapshot Day #1	Drew, Tommy, Troy, Jerry						x											Have presentation ready in pairs of twos
General design Ideas submitted to group	Drew, Tommy, Troy, Jerry							x										Submit on the thursday 10/12
Have personal components selected	Drew, Tommy, Troy, Jerry								x									Completed 10/27
Integrate design ideas together	Drew, Tommy, Troy, Jerry								x									Completed and modeled in solidworks
Draft Wikipage	Tommy									x								Wikipage is up and drafted
Draft Prototype Complete	Jerry, Tommy									x								Prototype has been modeled in solidworks
Notify INL of Design Review Date and Time	Troy										x							Completed 11/6/2017
Get Design Review slides to Dr. Swenson	Troy										x							Due friday 11/10/17
Budget projection meeting	Drew, Tommy, Troy, Jerry										x							With subsystem selections, create budget allocations
Logbook check 2	Drew, Tommy, Troy, Jerry										x							Submit to Dr. Swenson by tuesday 11/7/17
Idaho Pitch Competition	Drew, Tommy, Troy, Jerry											x						Our project has classified material- no competition
Design Review	Drew, Tommy, Troy, Jerry												x					Design review is set for November 14th at 2pm
Team Member Citizenship	Drew, Tommy, Troy, Jerry												x					Online submission is due to the lead instructor
Snapshot Day #2	Drew, Tommy, Troy, Jerry													x				Friday at 8:30
Sort details for ordering a pump	Drew Fagan													x				Call Graymills and consider the options
Documentation of project learning for portfolio	Tommy														x			Due sunday 12/3 to Tommy
Sort details for tank fabrication	Jerry														x			Tank welds and other fab details should be compiled
Have a fabrication shop selected for tubing	Troy														x			Fab is outsourced to ensure we dont kink tubing
Project Portfolio	Troy														x			End of semester deliverable
Wikipage	Tommy														x			End of semester deliverable
Logbook Review	Drew, Tommy, Troy, Jerry														x			End of semester deliverable
Progress Report Due to INL	Troy														x			End of semester deliverable
Have a pump ordered for the system	Drew Fagan														x			Each subsystem should have parts ordered
																		Complete
																		Urgent
																		Behind Schedule