

Team Meeting

February 16, 2017

8:30 AM

Power Lab

Meeting called by: Team Echo

Attendees: Kristen, Jared, Jacob, Dr. Hess

Type of meeting: Weekly Team Meeting

Minutes

Agenda Item: Client Meeting Questions

Discussion:

Discussed our brainstormed questions with Hess.

Conclusions:

He said questions are good and that we should refine them a bit more before we meet with the client.

| Action Items: | Member Responsible | Deadline |
|---------------------------------------|--------------------|----------|
| Email Jim the final copy of questions | Kristen | 2/22/17 |
| Consult Dr. Zadeghol | Jared | 2/24/17 |
| Start Wiki Page | Jacob | 2/24/17 |
