

Meeting Minutes: 360 Designs - #13

Call to order

A meeting of 360 Designs was held in Dr. Beyerlein's office on 1/21/2020. Attendees included Tanner Sloan, Mark Jennings, Jake Metter, Philip and Dr. Beyerlein.

Agenda

Old Business

1. Review project progress from last semester
2. Talk about things we liked / didn't like from last semester
3. Review final summary sent to EPC at the end of last semester (attached at the bottom of this email).

New Business

1. Confirm future meeting times work with peoples' schedules - work with Phil and Max on a different day if need be
2. Upcoming Class Deadlines
 - a. Design Expo Registration -- Tuesday 1/28
 - b. Apply for Spring Graduation (if applicable) -- Wednesday 1/29
 - c. GENERAL SESSION #1 -- Today! -- Tuesday 1/21 -- 3:30- 4:45pm
3. Wikipage status / review
4. Programming status update
5. Make a spreadsheet of incremental, testable goals to help the design process
6. Semester expectations: revise schedule
7. Brainstorm additional ideas

Reports

- We are going to shoot for 2 solid, finished designs to have for Expo.

Unfinished business

- N/A

New Business

- For Thursday's WebEx with EPC:
 - Mark is hoping for breakthroughs by then to present

