

# TEAM MINUTES - 9/8/20

Location: Zoom  
Present: ALL  
Time: 3:30-4:45  
Writer: Jaden Cavender

## Agenda Items

1. Completed team kickoff activity
2. Set team guidelines and expectations for the project
3. Began team contract
- 4.
- 5.

Action Items	Owner(s)	Deadline	Status
None	Jaden		
None	Ben		
None	Tobias		
None	Tayson		
None	Blake		
Complete team contract.	Full Group	9/9 4:30	In progress