

# Team FIOS

## Meeting Minutes

September 14, 2017

Present: Dr. Brian Johnson, Dr. Feng Li  
Thomas Nitchman, Bryan Ortiz, Ding Mao, Yue Li, Zhiyan Zhou  
Next meeting: September 28, 2017, 9:45 A.M – 10:45 A.M, GJ 218 ECE Conference Room

### 1. Announcements

- Introduced team to mentors

### 2. Discussion

- Discussed how capstone design works and the events that will occur throughout the year
- Dr. Johnson described how the project will be approached and tools that can be used
- Gathered client information to contact the client for an interview

### 3. Summary

Action Items:

- Contact the client and schedule meeting
- Dr. Johnson sent master's thesis research to team
- Update team contract