

**Present:**

- Blakely F.
- Delaney F.
- Gabriel H.
- Irven P.

**Summary (Main points):**

- Finalized
- Summary
- Team Meetings
- Reminder
- Important Dates

**Finalized:**

- Preparation for Snapshot Day #1

**Summary:**

- Assembled Poster

**Team Meetings:**

- TBD

**Reminder:**

- Dress Business Attire

**Important Dates:**

- Design Validation Plan (Due: Oct 24, 2019)
- Project Value Proposition (Due: Oct 31, 2019)