# Weekly Team Meeting 01/22

22 Jan 2019/ 11:30-12:20/ GJL 218 Time: 50minutes

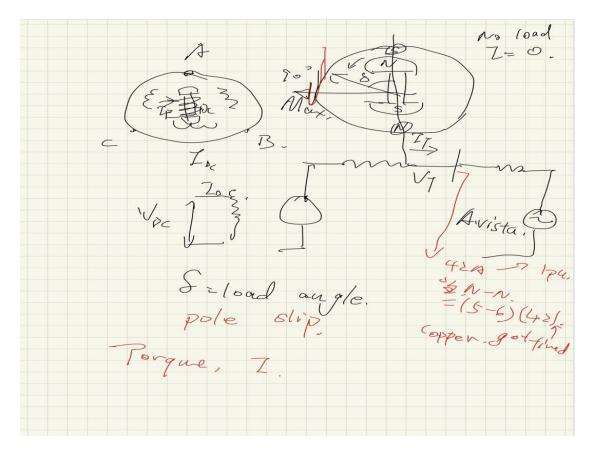
## ATTENDEES

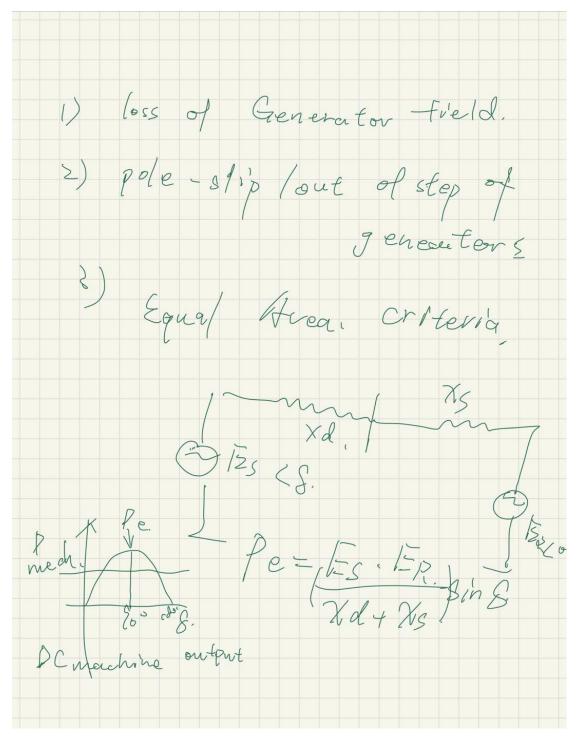
Dr. Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine, Dr. Johnson, Matchyaraju Alla

### AGENDA

1) Discuss the draft design of testbed

### NOTES





### ACTION ITEMS

- 1. Give more details of Solid Model
- 2. Give the total cost of the design
- 3.Ask situation about torque transducer

# NEXT WEEK'S PLAN

1. Improve the sign and show next week.

Recorder: Yutong Chen

# Weekly Team Meeting 01/29

# 29 Jan 2020/ 16:00-17:00/ BEL 328 Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson

AGENDA

- 1) Discuss the draft design
- 2) Confirm the orders

## NOTES

- 1)The banana plug is not the standard one, we need change it.
- 2)Show the circuit design on the solid model.
- 3)A hand-made tool to replace test table.

### ACTION ITEMS

- 1. Find the standard banana plugs
- 2. Improve the solid model
- 3. Find the hand-made tool.

### NEXT WEEK'S PLAN

1. Improve and discuss the design of testbed Recorder: Changyao Xu

# Weekly Team Meeting 02/05

## 05 Feb 2020/ 16:00-17:00/ BEL 328 Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

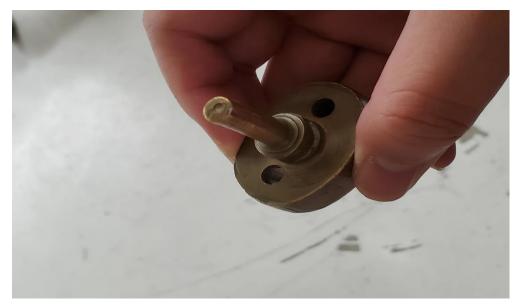
Dr. Johnson

AGENDA

- 1) Discuss the draft design
- 2) Confirm the orders

## NOTES

1)We find the handmade tool, it is like an adapter



## ACTION ITEMS

1. Figure out how to make this hand made tool. We need two more.

# NEXT WEEK'S PLAN

1. Go to workshop to ask information about this adapter.

Recorder: Quan Yan

# Weekly Team Meeting 02/13

# 13 Feb 2020/ 16:00-17:00/ BEL 328 Time: 60minutes

# ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson, Matchyaraju Alla

### AGENDA

- 1) Discuss the draft design
- 2) Confirm the orders

### NOTES

1) the manufacturing of hand-made tool confirmed.

we need to provide the index number and the sample.

- It will cost about one week.
- 2) Prepare for the design release review.

### ACTION ITEMS

- 1) Proceed the manufacture of brass adapter.
- 2) Give the estimate cost about brass adapter.
- 3) Prepare the PPT show.

### NEXT WEEK'S PLAN

1. Go to ME Workshop to manufacturing

2). Ready for release review.

# Weekly Team Meeting 03/04

# 04 Mar 2020/ 16:00-17:00/ BEL 328 Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson,

### AGENDA

- 1) Detail in design
- 2) Check the order status.

### NOTES

- 1) All the orders have been confirmed by the department
- 2) The brass adapters have done. They cost 180 dollars
- 3) Find some heat sink for the shunt resistance.

### ACTION ITEMS

- 1). Find heat sink or go to workshop to check them.
- 2) Find the missing resistance.

### NEXT WEEK'S PLAN

1. Find the missing resistance.

2 If we do not find it, we will go check them in the workshop or buy them on

the Amazon.

2) Do considerations of heat sink.

Recorder: Chnagyao Xu

# Weekly Team Meeting 03/10

# 10 Mar 2020/ 16:00-17:00/ BEL 328 Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson,

### AGENDA

- 1) Detail in design
- 2) Check the order status.

### NOTES

- 1) All the orders have been confirmed by the department
- 2) Apply heat sink in the testbed

### ACTION ITEMS

- 1). Complete the production of testbed in one week after spring break
- 2) Find the missing resistance.

### NEXT WEEK'S PLAN

1) Do considerations of heat sink.

# Weekly Team Meeting 03/24

24 Mar 2020/ 16:00-17:00/ Zoom Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson,

AGENDA

1) Detail in design

### NOTES

1) We need more time to finish the testbed

### NEXT WEEK'S PLAN

1) Give the plan for the usability test

# Weekly Team Meeting 04/01

01 Apr 2020/ 16:00-17:00/ Zoom Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson,

AGENDA

- 1) Detail in design
- 2) Final report outline
- 3) Solder

#### NOTES

- 1) We need more solder, go ask JJ
- 2) Usability test details

### NEXT WEEK'S PLAN

- 1) Get the solder supply
- 2)Finish the testbed

# Weekly Team Meeting 04/08

08 Apr 2020/ 16:00-17:00/ Zoom Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson,

AGENDA

1) Equipment we need for the test

### NOTES

- 1) Go ask JJ for the equipment we need
- 2) Display expo poster
- 3) Display final report

### NEXT WEEK'S PLAN

- 1) Get the equipment
- 2) Start the test

# Weekly Team Meeting 04/22

22 Apr 2020/ 16:00-17:00/ Zoom Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson,

AGENDA

1) Poster

2)Final Report

3)Technical presentation

#### NOTES

- 1) Display presentation PPT
- 2) Display expo poster
- 3) Display final report

### NEXT WEEK'S PLAN

1) Edit all the files

Recorder: Yutong Cheng

# Weekly Team Meeting 04/29

29 Apr 2020/ 16:00-17:00/ Zoom Time: 60minutes

## ATTENDEES

Hussain, Zuhao Zhou, Quan Yan, ChangYao Xu, Yutong Chen, Mr.Aljabrine

Dr. Johnson,

AGENDA

1) Poster

2)Final Report

3)Technical presentation

#### NOTES

- 1) Display presentation PPT
- 2) Display expo poster
- 3) Display final report

### NEXT WEEK'S PLAN

1) Edit all the files

Recorder: Changyao Xu