

Team Meeting 1 Agenda

The Intolerables

September 15th,

-Old Business – team contract (done)

-New Business

Discuss and set up client interview (possible meeting times, questions for client) due 9/29.

Discuss possible new meeting time since there is no class on Thursdays.

Set up schedule for who will take minutes and agenda for each week.

-Personal tasks

Research client and project for coming up with questions to ask during interview with client.

-Closing Questions and Remarks

The Intolerables

Instructor Meeting

Date / Time: 29 September 2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Attendees:

Dr. Edwin Odom
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Questions for client interview
- Stacksoft Software
- Block Project

New Business

- Set client interview with Jeff Smutny for next week
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- Transcript of client interview due 29 September 2016
- Target Specs to Client 29 September 2016

Future Items

- Log books are due Tuesday 4 October 2016
- Snapshot Day #1 – 11 October 2016

Schedule:

3:00	Call to Order / Roll Call
3:05	Approval of previous minutes
3:10	Review Open Issues
3:15	Discuss New Business
3:25	Future Items
3:30	Adjournment

The Intolerables

Instructor / Mentor Meeting

Date / Time: 10/6/2016 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Attendees:

Alex Olson (Mentor)

Drew Thompson

Alex Gomez

Charles Krueger

Ken Speers

Open Issues

- Get Alex O. up to speed on client interview
- Log Books
- Block Project

New Business

- Project Schedule
- Tour Schedule
- Snapshot Day #1

Schedule:

3:00	Call to Order / Roll Call
3:05	Approval of previous minutes
3:10	Review Open Issues
3:20	Discuss New Business
3:30	Adjournment

The Intolerables

Instructor Meeting

Date / Time: 13 October 2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Attendees:

Dr. Edwin Odom
Alex Olson
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- CMM Training
- Log Books
- Snapshot Day #1
- Workbooks
- Stacksoft

New Business

- Tour Set for 21 October at Wagstaff
- 3D Scanner training

Schedule:

3:00	Call to Order / Roll Call
3:05	Log Book Review
3:15	Review Open Issues
3:20	Discuss New Business
3:30	Adjournment

The Intolerables

Instructor / Team Meeting

Date / Time: 20 October, 2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Attendees:

Dr. Edwin Odom
Alex Olson
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- 3D Scanner Training
- Stack soft
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New Business

- Wikipage
- Safety Training
- Additional Project Learning
- Elevator Pitch Competition
- Wagstaff Tour

Schedule:

3:00	Call to Order / Roll Call
3:05	Approval of previous minutes
3:10	Review Open Issues
3:15	Discuss New Business
3:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 10/27/2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Wagstaff Tour
- Geomagic
- Project Plan
- Wicket Gate modeling

New Business

- Little Falls Dam Tour
- Model using Geomagic
- Plans for modeling Wicket Gate Parts

Schedule:

3:00	Call to Order / Roll Call
3:10	Review Open Issues
3:15	Discuss New Business
3:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 11/3/2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Little Falls Dam Tour
- Geomagic
- Modeling of Wicket Gate Parts and Assembly

New Business

- Additional drawings of assembly parts
- Manufacturing plan
- Account of time spent on drawings
- Modeling plan for parts and assemblies

Schedule:

3:00	Call to Order / Roll Call
3:05	Review Open Issues
3:15	Discuss New Business
3:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 11/10/2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Stacksoft
- Geomagic
- Modeling

New Business

- Logbook Check w/ Dr. Odom
- Logbook Feedback
- Modeling of assembly parts for Dam
- Design Review

Schedule:

3:00	Call to Order / Roll Call
3:05	Approval of previous minutes
3:10	Review Open Issues
3:15	Discuss New Business
3:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 11/17/2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Invitees:

Dr. Edwin Odom
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Logbook Check w Dr. Odom
- Geomagic for SW add-in learning
- Solid Modeling of Dam Drawings

New Business

- Team member Citizenship Forms
- Drawing Packages

Future Items

- Thanksgiving Break
- Snapshot Day #2

Schedule:

3:00	Call to Order / Roll Call
3:05	Approval of previous minutes
3:10	Review Open Issues
3:15	Discuss New Business
3:25	Future Items
3:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 12/1/2016 - 3:00 PM

Location: Senior Design Suite in Gauss Johnson Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Logbooks
- Project Learning
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New Business

- Snapshot Day #2
 - o Poster board
 - Pictures
 - Details and explanations
- Part Development
 - o Modeling
 - Parts
 - Assemblies
 - o Renders
 - o Animations
- Manufacturing Plan for Scale Model

Schedule:

3:00	Call to Order / Roll Call
3:05	Approval of previous minutes
3:10	Review Open Issues
3:15	Discuss New Business
3:25	Future Items
3:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 1/26/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Progress Check on Solid Modeling of parts
- Build plan for semester goals and progress
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Schedule:

2:00	Call to Order / Roll Call
2:05	Approval of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 2/16/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Parts Modeling
- Assembly progress for model
- Update on required parts to model

New Business

- Noxon Rapids Dam Tour
- Progress Report on project
- Date to have finished assembly model
- Machining of Parts

Schedule:

2:00	Call to Order / Roll Call
2:05	Approval of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:25	Future Items
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 3/2/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Edwin Odom

Alex Olsen

Drew Thompson

Alex Gomez

Charles Krueger

Ken Speers

Additional Graduate Students

Open Issues

- Model
- Machining
- Logbooks
- Dam Tour

New Business

- Logbook Review
- Team Member Citizenship forms
- Team Portfolio
- Wikipage update

Future Business

- Snapshot Day (Poster and parts)
- Design Expo Registration
- Technical Presentation

Schedule:

2:00	Call to Order / Roll Call
2:05	Approval of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 3/9/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Rick Leathers
Coleton Bailey
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Final Details in Assembly
- Manufacturing Plan

New Business

- Build Vacuum Former
- Scale parts and assembly
- Machining of Parts
- Printing of parts

Schedule:

2:00	Call to Order / Roll Call
2:05	Review of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 3/23/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Lecture Notes
- Revision of Parts

New Business

- Parts for purchase
- Vacuum Former materials

Schedule:

2:00	Call to Order / Roll Call
2:05	Review of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 4/6/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Wicket Gate Revision and Manufacture
- Expo Registration

New Business

- Purchase plan for additional material
- Machining of Parts

Schedule:

2:00	Call to Order / Roll Call
2:05	Review of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 4/13/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Odom
Alex Olson
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Parts and Assembly Progress
- Operational Model progress
- Machining Progress

New Business

- Expo Expectations for our team
- Technical Presentation ideas

Schedule:

2:00	Call to Order / Roll Call
2:05	Review of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 4/20/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Odom
Alex Olson
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Expo
- Technical Presentation
- Poster
- Operational Model

New Business

- Expo Booth Setup
- Expo
- Expo
- Expo

Schedule:

2:00	Call to Order / Roll Call
2:05	Review of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 4/27/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Dr. Edwin Odom
Alex Olsen
Drew Thompson
Alex Gomez
Charles Krueger
Ken Speers

Open Issues

- Expo
- Poster
- Booth
- Hands on Assembly Progress

New Business

- Booth Setup
- Dress
- Presentation ideas
- Expected Outcome of Expo

Schedule:

2:00	Call to Order / Roll Call
2:05	Approval of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment

The Intolerables

Meeting Agenda

Date / Time 5/2/2017 - 2:00 PM

Location: Outside Dr. Odom's office in GJ Building

Invitees:

Drew Thompson

Alex Gomez

Charles Krueger

Ken Speers

Open Issues

- Technical Presentation
- Log Book Turn in
- Deliverables

Schedule:

2:00	Call to Order / Roll Call
2:05	Review of previous minutes
2:10	Review Open Issues
2:15	Discuss New Business
2:30	Adjournment