Date: 1/11/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

- Review of Break (10 minutes)

Date: 1/18/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

- Review of Break (10 minutes)

- Upcoming Events (10 minutes)

Date: 1/25/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

- Review of Action Items (20 minutes)

- Upcoming Events (10 minutes)

Date: 1/29/18

Time: 4:30 pm

Location: Gauss-Johnson Lab Rm 114

- Review of Action Items (10 minutes)

Date: 2/1/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

- Review of Action Items (20 minutes)

Date: 2/15/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Review of Holder Design

o Evaluation of Offset Design

- Review of Action Items (20 minutes)

o Electronics

o Mechanical components

Date: 2/22/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Evaluation of Offset Model

o Evaluation of Cornstalk Holder Model

- Review of Action Items (20 minutes)

o Electronics

o Mechanical components

Date: 3/8/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Evaluation of Offset Model

o Evaluation of Cornstalk Holder Model

Review of Action Items (20 minutes)

o Mechanical components

Date: 3/22/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Evaluation of Offset Model

o Evaluation of Cornstalk Holder Model

Review of Action Items (20 minutes)

o Mechanical components

o Electrical Components

Date: 3/29/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Evaluation of Offset Model

o Evaluation of Cornstalk Holder Model

o Expo Preparation

- Review of Action Items (20 minutes)

o Mechanical components

o Electrical Components

Date: 4/5/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Evaluation of Offset Model

o Evaluation of Cornstalk Holder Model

o Expo Preparation

- Review of Action Items (20 minutes)

o Mechanical components

o Electrical Components

Date: 4/12/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Evaluation of Offset Model

o Evaluation of Cornstalk Holder Model

o Expo Preparation

- Review of Action Items (20 minutes)

o Mechanical components

o Electrical Components

Date: 4/19/18

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

o Evaluation of Offset Model

o Evaluation of Cornstalk Holder Model

o Expo Preparation

- Review of Action Items (20 minutes)

o Mechanical components

o Electrical Components

Date: 4/30/18

Time: 2:30 pm

Location: Mechanical Engineering Conference Room

- Instructor Time (20 minutes)

o Deliverables

- Review of Action Items (10 minutes)

o Expo

Date: 5/3/18

Time: 2:30 pm

Location: Mechanical Engineering Conference Room

- Instructor Time (20 minutes)

o Deliverables

- Review of Action Items (10 minutes)

о Ехро

Agenda – Thursday 9/7/17 @ 5:00 pm in the IRIC

- Client Interview
- Name Ideas
- Finalization of Bylaws
- Signing of Contract
- Budget
- Creation of Gant Chart
- Trello accounts

Date: Thursday, 9/14/17

Time: 3:30 pm

Location: Library Room 132

<u>Agenda</u>

- Signing of Contract

Budget

- Creation of Gant Chart

- Trello accounts

Agenda – Tuesday 9/19/17 @ 3:30 pm in the library Room 132

Start Dates for Gantt Chart

(20 Minutes)

Date: Thursday 9/21/17

Time: 3:30 pm

Location: Library room 131

- Target Specs (30 min)
 - o Linear Potentiometer
 - 20 Hz minimum
 - o Load Cell
 - We have one
 - o Microcontroller
 - Arduino
 - o Needle
 - o Case
 - o Back plate
 - o Touch Screen
 - o Battery
 - o Stalks

Date: Thursday 10/2/17

Time: 2:30 pm

Location: Library room 131

- Brainstorming (40 min)

Date: Thursday 10/2/17

Time: 2:30 pm

Location: Library room 131

- Brainstorming (40 min)

Date: Thursday 10/5/17

Time: 3:30 pm

Location: Library room 131

- Instructor Time (20 minutes)

Go over brainstormed models (10 minutes)

- Review of Action Items (10 minutes)

10/9 Agenda

Meeting at Library 131 @ 2:30 pm

-	Decision on how device will operate	(team)	10 min.
_	Snap Shot Day	(team)	10 min.
_	Corn Review	(Drew)	2 min.
_	Portfolio	(Spencer)	10 min.

Date: Thursday 10/12/17

Time: 3:30 pm

Location: Library room 131

- Instructor Time (20 minutes)

Actuator vs. Potentiometer (20 minutes)

- Review of Action Items (10 minutes)

Date: Thursday 10/19/17

Time: 3:30 pm

Location: Library room 131

- Instructor Time (20 minutes)

Review of Action Items (15 minutes)

- See models (10 minutes)

Date: Thursday 10/26/17

Time: 3:30 pm

Location: Library room 131

- Review of Action Items (15 minutes)

Pitch Contest Preparation (10 minutes)

Date: Thursday 11/2/17

Time: 3:30 pm

Location: IRIC 207

- Mentor Time (15 minutes)

Review of Action Items/Progress report (15 minutes)

o Box

o Stalks

o Machining

o Wiki

- Review of Pitch Event (10 minutes)

Date: Thursday 11/9/17

Time: 3:30 pm

Location: Library 131

Turn in Log Books & Portfolio (5 minutes)

- Mentor Time (15 minutes)

- Review of Action Items/Progress report (15 minutes)

o Box

o Progress of Actuator

o Progress of Load Cell & Needle

o Progress on Linear Encoder

o Test of the Battery

Date: Monday 11/13/17

Time: 2:30 pm

Location: Library 131

- Design Report (30 minutes)

- o Background
- o Problem Definition (including specs)
- o Plan (tasks, schedule)
- o Concept Exploration/Selection
- o System Design
- o Implementation/Testing
- Budget Summary
- o Recommendations

Date: Wednesday 11/15/17

Time: 2:30 pm

Location: Library 131

- Design Presentation Assembly (30 minutes)

- Progress Report (10 minutes)

Date: Thursday 11/16/17

Time: 3:30 pm

Location: Library 132

- Design Review (20 minutes)

- Progress Report (30 minutes)

o Presentation

Date: Thursday 11/29/17

Time: 3:30 pm

Location: Library 132

Course Deliverables (20 minutes)

o Log Books

o Portfolio

o Stuff off Mind works

Budget

Schedule

Project Write Up

- Snap Shot Day - Friday (30 minutes)

- Review of Interview with geneticist (10 minutes)

Date: 11/30/17

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

- Review of feedback (10 minutes)

- Snapshot Day (10 minutes)

Date: 12/7/17

Time: 3:30 pm

Location: Library 132

- Instructor Time (20 minutes)

- Review of Semester (10 minutes)

- Portfolio (10 minutes)

Date: 12/13/17

Time: 1:45 pm

Location: Library 132

- Instructor Time (20 minutes)

Review of Semester (10 minutes)

- Portfolio (10 minutes)