

Meeting Minutes

Date: October 18, 2017

Time: 6pm

Location: McClure Computer Lab

In Attendance: Jake Hall, Adam O’Keefe, Joe Miller, Joe Stanley, Will Seegmiller, Rachel Rosasco

Discussed Items:

- 1) Materials –
 - Team talked about general materials that would be needed for the project
 - Discussed sections of design such as electronics and motors that would be required for proposed design
- 2) Instructor Meeting –
 - Questions to ask instructor about materials
 - Ducting needed and material
 - Parallel vs. horizontal exhaust flow
 - Control system that best fits
 - Motor needed

Action Items:

Items to be worked on before next meeting, includes continuation of previous action items not completed

Team Member	Action Description
Jake	Solid models of the system
Will	Test cook
Joe	Control system research
Adam	Project learning
Rachel	Proof of concept