

Team Meeting

Date: 8/4/2020

Time: 11:30 am PST

Location: Team Zoom Link- <https://uidaho.zoom.us/j/93624915111>

Attendees: Ben McBride, Khari Amos, Cody Gibson, Hasan Alajmi, Mathew Swenson, Max Johnson

Agenda/Minutes

Agenda item: Prototype Build Update - Cody

Discussion: Acrylic has been cut, prepped and glued together. Stainless steel parts have been cut out. Micro needle rollers have been disassembled and are ready to be used in testing.

Conclusions:

Action items	Personnel Responsible	Deadline
Finish Assembly	Cody, Ben	8/28/20

Agenda item: Wiki Review/Presentation Planning

Discussion: Adding a new type of roller to the wiki page, Khari will present the wiki on snapshot 2, additional documentation can be sent to Cody to be added to the wiki page,

Conclusions:

Action items	Personnel Responsible	Deadline
Contact Cody about new roller	Hasan	8/5/20

Agenda item: Any Additional Needs

Discussion: Wiki page is due on Thursday. team citizenship, logbook, and portfolio are due on Friday.

Conclusions:

Action items	Personnel Responsible	Deadline
Turn in wiki, portfolio, team citizenship, and logbook	Cody, Ben, Hasan, Khari	8/6/20
Get a table for capstone	Cody	8/6/20
Team meeting first week (put together schedule, email Swenson times available)	Team Fish Vac	8/21/20

Additional Information

Resources:

Special Notes: