

UI Debalers 2.0

Instrumentation and Data Collection for Debaler Project Meeting minutes

Location: JML 72

Date: 9-9-2020

Attendees: Evan Allen, Nathan Stout, Benjamin Zimmerman, Hope de Avila, Dr. Brian He,
and Cobi Brower

Time: 3:00-4:00p.m.

• Meeting Agenda

- Inspect the Debaler Prototype in the JML 72 Lab
- Complete Team Contract and Submit (DUE TOMORROW)
- Plan out Schedule and create Gant Chart for documents
- Create Lists and brainstorm what needs to be completed on the project

• Meeting Notes

- Looked over the JML 72 shop and went over some safety rules
- Ran the debaler
 - Outlet near shop door trips
 - Ran the debaler forward, backwards, and varied speed with the controller
- Worked on Team Contract (Completed)
- Scheduled out due dates and made a rough project schedule
 - We need to contact the project client to determine project goals and a hierarchy of things to accomplish

• Action Items In-Progress

Action Item	Personnel Responsible	Status	Deadline
Team Contract	All members	Complete	9-10-2020
Schedule	Nathan Stout	In-Progress	10-1-2020

• New Action Items

Action Item	Personnel Responsible	Status	Deadline
Budget (\$1500 min.)	Hope de Avila	In-Progress	9-17-2020

