

Minutes for TAPS meeting #2

1. Review

- Individual transcript drafts

2. Meeting “meat”

- Collaborate individual drafts into one document through discussion and prepare to send the transcript to Esterline
 - Begin Transcript
 - Design Discussion Side track
 - Goals/Subgoals discussion
- Entertain any questions
 - Google Drive reception of emails
 - Skype and Google Hangout
 - Quite Difficult to find the light sensor
- Determine next action item
 - Irene, David, Tyler
 - Saturday Meeting
 - Specifications up to step 5 (acceptable values and ideal values)
 - David (Dr. Li meeting)
 - Transcript
 - Tyler
 - Updated portfolio