

# PROJECT MEETING MINUTES

**Project Group:** Three Phase

**Project Title:** Excitation Control for Synch Generator

**Meeting Objective:** Status Updates.

**Date:** 11/11/2014

**Time:** 5:30 PM

**Location:** GJL 218

**Facilitator:** Jacob Nelson

**Minutes:** Jacob Nelson

**Preparation Requirements:**

1. Please Bring: Logbooks,

**AGENDA ITEMS**

1. Old Business:
  - a) Approve old meeting minutes.
  - b) Fred's Topics
    - i) Refer to line items 2 and 3.
2. Discussion regarding purchasing updates.
  - Fred is in favor of ABB and Norman likes ABB since it is upgradable with the PSS option (not immediate but in the future). If ABB gives a discount the UNITROL1020 will be selected. Jacob will contact Basler and ask if they are willing to also offer a discount.
3. Discussion regarding design review.
  - Fred and Dr. Johnson reviewed power point, suggestions follow:
    - Pictures need a better resolution
    - Expenses: cart, cables, exciter, poster, connections
    - Bring physical copy of ppt for guests
    - Decisions: What has been made, what is left to make
    - Change Background
4. Agenda items for next meeting.
5. Schedule next meeting. Date: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_
6. Additional Comments:
7. Adjourn: Time \_\_\_\_\_

Meeting Attendees:

Minutes Approval:

_____	_____
_____	_____
_____	_____
_____	_____