

Meeting Notes

November 30, 2017

What was discussed:

- CS people will have the app up and running by next Thursday! Woohoo good job!
- Note upcoming dates:
 - Meet with therapist at 5:00 pm on Friday, December 8 @ Mountain Sports Therapy.
 - Design Review weeks of Jan 29 – Feb 9
- Prep for Snapshot day tomorrow
 - Required Sections:
 - Team name, team members, sponsor
 - Design Review PPT
 - Updated Problem statement
 - Design Review PPT
 - Updated Table of Specifications (general reqs, specific reqs, target values)
 - Design Review PPT
 - Outline your major areas of project learning as well as your findings/results (in prototyping, in modeling, in experimentation).
 - Design Review PPT
 - Convincingly illustrate that all components of your design will work.
 - CS and ME photos and prototypes
 - Communicate vision of final product architecture (sketches, drawings, diagrams).
 - Quinn, Jacob, Alex
 - ME Drawings and App Drawings
 - List unresolved issues and your plan for attacking these.
 - Only have design for case on back, not for upper arm or wrist
 - Begin this beginning of next semester
 - Finish layout: get all buttons on all screens and interact
 - Making it push to the phones
 - Soon to be completed
 - Plan for project completion (milestones & dates)

	1/10 - 25	1/26 – 2/8	2/9 - 22	2/23 - 3/8	3/9 - 22	3/23 - 4/5	4/6 - 19	4/20 – 5/4
DUE	Start team meetings	Detailed Design Review 1/29 – 2/9	2/16 – logbook due	3/6 – Wikipage, Team citizenship form, and portfolio			4/13 – logbook	4/27 – EXPO Booth Display/Poster & Technical Presentation 5/4 - Final hardware/software, Design

								Report/Project Portfolio, Wikipage, Project Poster, Work Area Check-Out, & Electronic Archive/File Management
Milestones	Finish 1 st prototypes	Decide final direction and improvements 1/18: Meet with textile lady				Finish 2 nd Prototypes	Review	Final app and casing done!

To do before next meeting (12/7)

- All to prep for chat with therapist
- All to bring schedules to have a time for therapist and team meetings
- Alex to reach out to textile lady – Meet Jan 18?
- Set meeting with therapist for January so we can meet with all therapist at one time.
 - Bring next semester schedules so we can find a free time for everyone

Agenda for Next Meeting:

Date: Thursday, December 7

Time: 2:00 pm

Place: Think Tank Room A

Agenda:

1. Go over schedules:
 - a. Decide time for therapist
 - b. Decide time for team meetings next semester
2. Discuss plans for meeting with therapist
 - a. Desired movements?
 - b. Thoughts on app and casing/structure?
 - c. Thoughts/concerns?
 - d. Likes/dislikes?