

Meeting Minutes 10/25/2016:

Meeting started at 5:10pm

Completed tasks:

- Lyn ordered the parts
- Tanner went to the Wiki seminar
 - Wiki page is ready to be put up.
 - Due Nov. 4th

Action Items:

- Lyn
 - Add budget, project timeline, and project learning to the portfolio.
 - Print IEEE standards
- Andrew
 - Familiarize with Quick Set
- Justin
 - will email sponsors about design review.
 - Will finish wiring the control box
- Tanner and Lyn
 - RTDS
 - Meeting at 11:30 on Wednesday

Other details:

- We will be using the 487-E

The meeting was adjourned at 5:40pm