

Present:

- Blakely F.
- Delaney F.
- Gabriel H.
- Irven P.

Summary (Main points):

- Summary
- Team Meetings
- To Do
- Important Dates

Summary:

- Victor's Office:
 - DUE DATE: FEB 23**
 - o Discussed hosting
 - Will set-up a server w/ database
 - Will need to VPN
 - Create an account for everyone
 - Will be sponsored by ME Department
 - o Security
 - Discussed possible solutions to log-in
 - Wiki page

Team Meetings:

- Next Meeting: Feb 13, 2020 @ 3:30pm

To Do:

- Update Wiki Page & keep organized. (Weekly) Gabe
- Email Bruce for a team email (Blakely) IMPORTANT

Important Dates:

- Engineering Release Review (Due: Feb 21, 2020)
- Logbook & Portfolio (Due: Feb 21, 2020)