

# PROJECT MEETING MINUTES

**Project Group:** Three Phase

**Project Title:** Excitation Control for Synch Generator

**Meeting Objective:** Identify project specifications.

**Date:** 09/30/2014

**Time:** 1:20 PM

**Location:** GJL 218

**Facilitator:** Jacob Nelson

**Minutes:** Kerri McGinty

## Preparation Requirements:

1. Please Bring: Logbooks

## AGENDA ITEMS

1. Old Business:
  - a) Approve old meeting minutes.
  - b) Develop a preliminary sketch and identify component interactions.
2. Discuss project development.
  - Need to develop a list of objectives and have them signed by Fred
  - Need to start creating the Snapshot Poster
  - Ask Fred about the step up / step down voltages
3. Agenda items for next meeting.
4. Schedule next meeting. Date: 10/7 Time: 1:00 Location: GJL 119
5. Additional Comments:
6. Adjourn: Time \_\_\_\_\_

Meeting Attendees:

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Jacob  
\_\_\_\_\_  
Kerri  
\_\_\_\_\_  
Carlos  
\_\_\_\_\_  
Feng

Minutes Approval:

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