

Meeting Minutes

Date: January 28, 2016 **Time:** 5:00 PM **Location:** BEL 11

Participants: Bruno Loza Khalid Alotaibi Dr. Johnson
Will Parker Dr. Li Nikhil Pai

Purpose of meeting: Individual progress updates

Agenda items:

- Machine tests
 - DCH Alarm toggle test
 - Field winding test
- Post-test process
 - The budget proposal will then be able to be created
 - Needs to be presented to SEL
- RTDS progress
 - Basic upgrade to previous model
 - Wasn't able to run simulation because of rack availability
- Battery enclosure
 - Backwoods solar doesn't provide enclosures small enough
 - Khalid is checking with other companies
 - Standard motorcycle battery enclosures easily accessible
- Lab organization
 - Dr. Fisher wants a cleaner lab

Action Items:

- Khalid
 - Battery enclosure
- Bruno
 - Meeting minutes
 - RTDS Simulation test
- Will
 - Test procedure

Future Meeting Date: 2/4/16 5 PM