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## Meeting 04/03/2020

Time: 5:00pm-6:00pm

Location: Zoom

Link: <https://docs.google.com/document/d/1oZsaqBO-tVfF42QUA8XbljctiMb9jE5MZStxvEUBESk/edit>

Zoom Link: <https://uidaho.zoom.us/j/7057463960>

### Expo Update

- Expo will officially be held virtually, according to the UI Expo Website.
- Expectations of virtual expo will be shared “in the near future.”

### Team Member Updates

- Dakota
  - Made little progress over last week.
  - Plan for next week
    - Prepare and submit to the team a second draft of the TA lab guide and a first draft of student lab guide.
  - Materials Checklist
    - Reference for materials due this semester.
    - Please add other materials and deadlines I have not added yet.
    - Link: <https://docs.google.com/document/d/153VykaJblRBco7MxKsKD074Yf-8LJ3KEwmmNsm0xdJg/edit#>
- Brian
  - Worked on Research and other materials that take precedence
- Yikai
  - Finish draft of student version of Lab Guide
- Jialong
  - Finish draft of student version of Lab Guide

### Making Adjustments to continue making progress

- Structured Way of Submitting Materials
- Step by Step list of tasks
  - TA Lab Guide
    - What has been done in lab
    - What cannot be remotely
  - Student Lab Guide
  - Submit to the group

- Provide Feedback to Other Group Members
- Upload to a shared area: Google Drive

#### Timeline For Lab Reviews

- Submit TA and Student Lab Guides to Shared folder by Next Wednesday April 8th.
- Review Lab Guides by Next Friday April 10th.
- Repeat Week of 13th but with mentors suggestions.
- Draft of Remote Learning Options for Potential Follow-Up Projects Wednesday April 15th.
- Receive Feedback on Lab exercises Friday the 17th.
- Prepare to meet as soon as information about expo is released.

#### Remote Learning Options Considerations

- Scalability for large classes.
- Time considerations for students who may require remote access.
- Potential Problems for Concepts.
- Think about what steps are required in person, and consider ways to repeat remotely.

#### Jailong cannot log into Google Drive

- Try through Google Drive
- Yikai will help Jailong if continued google drive troubles

#### Joe Stanely Email

- [joe\\_stanley@selinc.com](mailto:joe_stanley@selinc.com)

See previous agenda for Q&A concerning stay home order

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To Do:

Important Deadlines