

Team Meeting

Date: 7/7/2020

Time: 11:30 am PST

Location: Team Zoom Link- <https://uidaho.zoom.us/j/93624915111>

Attendees: Ben McBride, Khari Amos, Cody Gibson, Mathew Swenson, Hasan Alajmi

Agenda/Minutes

Agenda item: CNR/Roller Contact (Khari)

Discussion: Ken Cain – If we want specific content, we need to contact Ken Cain with content about IACUC regulations. Roller company is not giving back (Beauty Bio- micro needle body roller) good information. We need to decide on length of needles and choice of body or face rollers with different size rollers. May be best to just order a face roller to move forward with our prototype. Khari is no longer going to puncture fish carcasses. Ben has stepped up to take on the task.

Conclusions:

Action items	Personnel Responsible	Deadline
Reach out to other vendors	Khari	7/9/20
Acquire fish carcass, puncture fish skin	Ben	7/23/20

Agenda item: Designs

Discussion: Perforated basket, pipe with funnel at the top. Meeting Wednesday July 7 at 11:30 to go over our designs and form a decision matrix to weigh all the pros and cons.

Conclusions: 11:30 meeting, work on decision matrix

Action items	Personnel Responsible	Deadline
Team meeting	Ben,Khari,Hasan,Cody	7/8/20

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Agenda item: Wikipage (Identify deliverables due by Friday to prep for snapshot)

Discussion: Send Cody the team member info for wiki. The wiki needs to be up to date and ready to submit Friday. The team will review the wiki and work on changes if necessary, in order to be ready for snapshot 1 on Monday.

Conclusions:

Action items	Personnel Responsible	Deadline
Add content to specifications, team members info, and project learning	Cody	7/9/20

Additional Information

Resources:

Special Notes: