

Meeting Minutes

Teams Assigned – 75 minutes – 9/10

1. Weekly Action Items
 - a. Fill out Student-Sponsor Agreement Form
 - b. Sign when Complete.
 - c. Create Github and Discord chat
2. Summary of Progress
 - a. Discussed the Student-Sponsor Agreement form, and filled most of it out,
 - b. While figuring out times to meet with our lead instructor, Bruce,
 - c. Figured out where to have team meetings, after class on Monday.
 - d. We also setup a discord and a Github to communicate throughout our findings.
3. Meeting Review: Helpful/Not
 - a. Helpful
4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien
 - c. Bruce Bolden

First Team meeting – 10 minutes – 9/16

1. Weekly Action Items
 - a. Sign Team Contract
 - b. Figure out when and where to communicate with Sponsor.
2. Summary of Progress
 - a. Both signed contract, and Cameron will email Terry.
3. Meeting Review: Helpful/Not
 - a. Helpful
4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien

First Client Interview – 35 minutes – 9/26

1. Weekly Action Items
 - a. Discuss what project requirements are and fill out PRD.
2. Summary of Progress
 - a. The first step is to examine different AR apps that already exist and to figure out the pros and cons of them.
 - b. The one that Terry Soule used as an example is “Blippar”. We also discussed what the final project should look like when it is done. The final project should consist of around 12 different objects around the CS department that have an AR effect on them, using the software of our choice.
 - c. The AR effect themselves are up to us, but we need about 12 different objects. The AR effects should be informative and be useful for people to look at. To see the exact requirements, refer to the PRD.
3. Meeting Review: Helpful/NOT

- a. Helpful
- 4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien
 - c. Terry Soule

Second Team Meeting – 10 minutes – 10/14

- 1. Weekly Action Items
 - a. Create Portfolio for Snapshot Day
 - b. Create Poster for Snapshot Day
- 2. Summary of Progress
 - a. We split the two up, with Jubal arranging the portfolio, while Cameron arranges the Poster.
- 3. Meeting Review: Helpful/Not
 - a. Helpful
- 4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien

Third Team Meeting – 20 minutes – 10/25

- 1. Weekly Action Items
 - a. Have at least two AR apps ready for testing next Meeting
- 2. Summary of Progress
 - a. We have been reviewing AR applications to decide what options are going to be viable. Our list so far includes: Blippar, SMACAR, ROAR, Snapchat Lens Studio, Sumerian, Zapworks, and Google Lens.
- 3. Meeting Review: Helpful/Not
 - a. Helpful
- 4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien
 - c. Terry Soule

Fourth Team Meeting – 30 minutes – 11/8

- 1. Weekly Action Items
 - a. We discussed ROAR and Zapworks as potential options and will probably go with one of them.
 - b. Terry also wants us to look at Blippar.
- 2. Summary of Progress
 - a. We gave a demonstration of ROAR and Zapworks, and both options seem good. We will look at these two options and Blippar and decide which one to go with.
- 3. Meeting Review: Helpful/Not

- a. Very Helpful
- 4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien
 - c. Terry Soule

Design Review – 1 hour – 11/15

- 1. Weekly Action Items
 - a. Give our Design Review Presentation
 - b. Discuss the solutions we have proposed, and see what our team lead, along with our sponsor think of them.
- 2. Summary of Progress
 - a. During our presentation we discussed all of the pros and cons of both Zapworks and ROAR, which are the applications that we are thinking about using.
 - b. We also gave another demonstration of them in action
 - c. And we gave our idea of creating our own AR application on top of using an existing one.
- 3. Meeting Review: Helpful/Not
 - a. Very Helpful, we have basically narrowed down our project to a final design, so that we know very closely to where we are headed with it.
- 4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien
 - c. Terry Soule
 - d. Bruce Bolden

Snapshot Preparation/Meeting – 12/4

- 1. Weekly Action Items
 - a. Prepared for the second Snapshot day coming up
 - b. Looked at Android Studio
- 2. Summary of Progress
 - a. Decided that Android Studio would be a great environment to create our own AR app in.
 - b. Updated our Snapshot poster to be recent
 - c. Updated our Portfolio to be recent
- 3. Meeting Review: Helpful/Not
 - a. Helpful, we got ready for Snapshot day #2, and also did good research on Android Studio.
- 4. Attendance
 - a. Jubal Mitchell
 - b. Cameron Dearien