

Meeting Minutes for September 16, 2020

11:33 AM - 12:19 PM

First team meeting with client Dr. Michael Maughan:

- He wants to see a power switch implemented. He offered to buy the hardware switch if we could get it working.
- Sent us last years full design report
- <https://me-machineshop.herokuapp.com/login> working website link
- Dissatisfactions
 - Hard to use
 - Not clean looking
 - Saving functionality is not visually good.
 - Rather see work week calendar view. Week/month view doesn't seem to be working, day view does.
 - Doesn't like the buttons on the side bar. Can't remember what they are
 - Give better feedback as to why something is an invalid reservation time
- Billing codes -- Admin enters in valid billing codes. Each billing code is associated with a project rather than individual people
- Would like to use University colors/logos on the webpage
- Only budget is for the pro switch: <https://dlidirect.com/products/new-pro-switch>
- Talk to Bruce about who to talk to to migrate this project to Azure
- Communication Preferences: Sooner the better. Week in advance. Email.
- Meet once a month for project updates.

Team Updates - Questions

- Project wiki mentions plans to implement control machine power status via the web utility - was this completed/ what work was done?
- Any way to access the site currently?
- Is there any part (design, functionality, etc.) of the existing project that you are dissatisfied with?
- What is the budget for the project and are there any costs carried over from previous team
- Previous team recommends migrating the project to Azure, who would be a good person in the University to contact to set this up?
- Graduate role - previous team mentioned that the system for scheduling machines between ugrads and grads changed, will the current system of ugrads contacting grads externally before making a reservation be long term?
- Clarification on billing codes - where do they come from, do students make payment on this web utility, etc.?
- Why does the reservation on phone feature not work (wasn't completed or compatibility issues)?
- The focus group of faculty/admin suggested adding blocked/view-only roles for students who abuse the system, is this common/necessary/already implemented?
- To get the payment system working and to verify who students are we would need students to sign in with their Vandal Email, do we need to contact ITS to ask how to get the website on the main University website? Then we can follow University Web Standards too for graphics and colors.