

Date: sep. 13,2018

Time: 2.30-3.30 pm

Location: BEL 328

1. topics to be covered

- project goals
- specific deadlines
- ask mentor and instructor some questions

2. Report the last meeting.

- group members responsibilities.
- team meeting schedule
- conflict resolution
- complete contact

3. know more about the project. (Cybersecurity testbed)

- purpose.
- know more about the personal relationship of the project.

4. Q&A

1. How much budget is given in this project?

2. What is the allocation for the project? What type of table do we expect to see?

3. What if the situation that the actual costs exceed the expected budget? Do we need to cut off some of the material or we need some more aids and funds?

4. What kind of knowledge do we need to have to start the project? Is there anything left out in the knowledge system we learned past three years?

For september 20, 2018 (Thursday)

Meet in BEL 328 at 9:30am-10:30am

1) Report the last meeting (sep 13)

- Scheduled two meeting time (group member meeting : 2:30- 3:30 PM Tuesday; mentor meeting 9.30-10.30am Thursday)
- Asked our mentor some questions about project scheduling roughly
- Our mentor gave us a breif introduction to Cybersecurity testbed and gave us some of information about this project
- Visited two laboratories and learn some of laboratory equipments.
- Talked about next movement: a) read through proposal
b) some other readings

- Determined to contact through email

The meeting notes (sep 18)

- We should send Feng Li an email to remind him that we do not have our required materials to complete the budget
- We will Schedule a team meeting with ibukun
- Decided to have our meeting on Thursday at 9:30 to 10:30am in BEL 328

2) Topics to be covered

- Project goals
- Solve some of budget problems, complete and submit it on BB learn
- Draft questions for our first meeting with our mentor and insturctor
- Plan the next team meeting

For september 27, 2018 (Thursday)
Meet in BEL 328 at 9:30am-10:30am

1) Report the last meeting (sep 20)

- The introduction of some tools and technology and tools from ibukun
- The next things we need to do: building model test, look at background behind problems, talking about what the problem is and some of possible solutions.
- Self-introduction about what we're good at
- Budget were adjusted from 70\$ to 100\$
- Oct 9th is the day we officially start this project

The meeting notes (sep 25)

- Complete client interview together
- Discuss what needs to be prepared for the next meeting, like preparing a few general questions about this project and reading the information and references.
- Have access to the lab

2) Topics to be covered

- Project goals and requirements
- Prepare for snapshot day
- Draft questions for our first meeting with professor Johnson and Ibukun.
- Plan the next team meeting

For October 4, 2018 (Thursday)
Meet in BEL 328 at 9:30am-10:30am

- 1) Report the last meeting (sep27)
 - EE students need to get the key to Johhson' s lab.
 - The introduction of some requirements, like product requirement
 - The introduction of open-source software, like DNP3
 - Collecting information of power system and starting learning simulation for EE students
 - The discussion of project schedule
 - Oct 9th is the day we officially start this project

- 2) The meeting report (oct 2)
 - Discuss details of different kinds of requirements(Thanks Tori for doing the preparation)
 - Draft these requirements
 - Discuss snapshot day

- 3) Topics to be covered
 - Ask about the question of tutorial examples
 - Discuss snapshot day in more detail
 - Learn more about the information of simulation