

- find new meeting times
- he will give us billing statements/might make me an admin
- Audio files? He will tell us how to get it
  - cd ../.. (takes you to root) go into data and it is all int there
  
- Create document with functions and how to communicate with them
  
- label
  - word said when, with phone breakdown alignment
  - f = female
  - m = male
- signal
  - speech audio files (sph to wav if we want in sox)
  - also use sox to display header information
- trans = transcript
- point describes any errors within speech